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### **Technical Rule no. 04 rev1 MPE**

(under article 4 of the Integrated Text of the Electricity Market Rules,  
approved by the Decree of the Minister of Productive Activities of 19 December 2003,  
as subsequently amended and supplemented)

<p><b>Title</b></p>	<p><b>Submission of Bids/offers</b></p>
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<p>Reference Legislation</p>	<p>Article 27, paras. 27.1 and 27.1bis, Integrated Text of the Electricity Market Rules</p>
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## 1. Foreword

Article 27, para. 27.1 of the Integrated Text of the Electricity Market Rules (hereinafter “Electricity Market Rules”) provides that bids/offers may be submitted into the MGP and MI by

- a) completing the appropriate forms available in GME’s information system;
- b) sending files, in the format defined in the Technical Rules, via GME’s information system.

Article 27, para. 27.1bis of the Electricity Market Rules provides that bids/offers may be submitted into the MSD under the procedure indicated in para. 27.1 b) above.

## 2. Submission of bids/offers

A Market Participant wishing to submit bids/offers must:

- have an electronic workstation, capable of recognising the digital signature through a smart card, and an Internet connection;
- authorise one or more users to submit bids/offers (“users”).


Bids/offers may be submitted in two ways:

- by completing the appropriate forms (web forms) available in the Electricity Market Information System (SIME) – only for the MGP and MI;
- by uploading a file having the structure specified in the document “XML Implementation Guide for Market Participants”, posted on GME’s website [www.mercatoelettrico.org](http://www.mercatoelettrico.org) (for all the markets making up the MPE).

The form for uploading the XML files containing bids/offers may be selected from the “Upload/Download” menu under the “XML Transactions” heading. This form enables users to submit the XML file containing bids/offers for the market specified inside the file. In particular, the XML file allows users to submit bids/offers for different markets, different offer points and different sittings in a uniform way.

If, in the same XML file, users submit bids/offers specifying the same purchasing price or the same selling price and having the same priority under the Dispatching Rules, then the priority will be assigned by the system on the basis of the order of specification of the bids/offers.

If, in a sitting of one of the markets making up the MPE, GME receives a valid bid/offer from a Market Participant in respect of an offer point (“PDO”), such bid/offer will replace all bids/offers submitted by the same Market Participant in respect of the same offer point and of the same applicable period that GME has received during the same market sitting, as well as any pre-defined bid/offer submitted by the Market Participant in respect of that offer point.

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### 3. Revocation of bids/offers

Pre-defined bids/offers may be revoked at any time only if they have been submitted into the MGP. Pre-defined bids/offers submitted into the MSD may not be revoked. The other bids/offers may be revoked only in the sitting during which they have been submitted.

Bids/offers may be revoked in two ways:

- by using the bid/offer form: the user must specify the offer point to which the bid/offer refers, press the “Cerca” (Search) button, select the “R” field for the bids/offers to be revoked and then press the “Revoca” (Revoke) button (only for the MGP and MI);
- by uploading a file having the layout specified in the “XML Implementation Guide for Market Participants”, posted on GME’s website ([www.mercatoelettrico.org](http://www.mercatoelettrico.org)); this procedure may be used for all the markets making up the MPE.

### 4. GME’s submission of bids/offers on behalf of the Market Participant

If, under extreme and urgent circumstances, a Market Participant is unable to submit bids/offers through the Electricity Market Information System, he/she may ask GME to do so on his/her behalf. GME may give this support to the Market Participant for a limited number of times and subject to the timing of the market.

Before sending such request, the Market Participant must provide GME with the original copy of a release-of-liability statement (possibly preceded by a copy thereof sent by fax). This statement must have the format of Annex A hereto and be signed by the Market Participant’s legal representative.

The request for GME’s submission of bids/offers on behalf of the Market Participant must be signed by one of the Market Participant’s users (specified in para. 6 of the Market Participation Application or in subsequent requests for additions or changes) and sent by e-mail to [salamercato@mercatoelettrico.org](mailto:salamercato@mercatoelettrico.org). The request must:

- a) specify the reason for the request,
- b) enclose the XML files of the bids/offers to be submitted.

The data stored in the historical data base of GME’s e-mail server will give evidence of the received instructions.

**Annex A<sup>1</sup>**

**RELEASE OF LIABILITY UNDER TECHNICAL RULE NO. 04 rev1 MPE (\*)**

The Company/*other*..... (name or registered name), having its main place of business/residing in .....taxpayer's code.....and VAT number..... represented by .....in his/her capacity of .....

**WHEREAS**

The Company/*other*..... (hereinafter called the "Applicant"), Electricity Market Participant under article 12, para. 12.1 b) of the Integrated Text of the Electricity Market Rules (hereinafter called the "Electricity Market Rules"), has signed the Electricity Market Participation Agreement in the format enclosed to the Electricity Market Rules on (date).....

**NOW, THE APPLICANT SHALL RELEASE**

Gestore del mercato elettrico S.p.A. (hereinafter called "GME") from any and all claims or liabilities for damages of any kind which may arise from the explicit requests - submitted in accordance with para. 4 of Technical Rule no. 04 MPE - for GME's submission of bids/offers on behalf of the Applicant, as well as from possible delays in their submission.

GME shall remain responsible or liable for inaccuracy, incompleteness, non-timeliness or anyway have any other responsibility or liability arising from the execution of the aforesaid requests only in case of gross negligence and wilful misconduct.

Date.....

Signature  
.....

<sup>1</sup>To be submitted on the Applicant's letterheaded paper

**(\*) This is a courtesy translation. Please submit the above document in the Italian version only.**